

## **KSMDB COLLEGE SASTHAMCOTTA**

**(Re- accredited with 'A' Grade by NAAC)**

Sasthamcotta ( P.O), Kollam (Dist.),Kerala, Pin 690521

[www.ksmdbc.ac.in](http://www.ksmdbc.ac.in)

[admission@ksmdbc.ac.in](mailto:admission@ksmdbc.ac.in)

### **UG ADMISSION GUIDELINES 2020**

<b>Name of Institution</b>	<b>KSMDB COLLEGE SASTHAMCOTTA</b>
Type of Institution	Aided College
Basic admission criteria	Merit based
Application mode	Online(University of Kerala)
Management	Travancore Devaswom Board

### **COURSES OFFERED (Seat matrix 2020 will be published soon )**

<b>SL.</b>	<b>Name of the Course</b>	<b>Sanctioned seat</b>
1.	BSc Physics	32
2.	BSc Mathematics	40
3.	BSc Chemistry	24
4.	BSc Polymer Chemistry	20
5.	BSc Statistics	32
6.	BSc Zoology	37
7.	BSc Botany	37
8.	B Com (Co-operation)	50
9.	BA English	40
10.	BA Hindi	24
11.	BA Sanskrit ( Vedanda )	50
12.	BA Malayalam	40
13.	BA History	60
14.	BA Economics	60
15.	BA Political Science	60

### **ELIGIBILITY CRITERIA -UG**

- The minimum eligibility to apply for B.A and B. Com courses is passing 10+2 examination.
- Students seeking admission to B.Sc. must pass 10+2 with Chemistry/ Physics/ Mathematics as major subjects.
- Admissions to all the courses are done based on the merit in the previous qualifying exams.

- **AGE LIMIT:** The maximum age limit for admission to the UG programmes shall be as follows as on 1<sup>st</sup> June of the academic year.

For General / SEBC candidates - 23 years

For SC/ST candidates - 25 years.

### **How to apply**

Any candidate who desires to obtain admission to First Degree programme offered by the University of Kerala should compulsorily register online before the closure of registration as notified by the University of Kerala, irrespective of the Category (General /SEBC/EWS/SC/ ST/ Community Quota/Management Quota/ Candidates from Union Territory of Lakshadweep/Jammu and Kashmir/Tamil Linguistic Minority/Inmates of Government Children's Home / Differently Abled Persons / widows /wards of defence Personnel, killed or disabled in action or during peace time/ Sports etc.) to which he/she belongs.

- The application form for B.A/B.Sc/B.Com admissions in U G Courses offered by the University of Kerala is made available for the aspirants on the official website of the University of Kerala. Students who want to take admission for UG Courses offered at the University of Kerala must go to the official website through the link –

[www.admissions.keralauniversity.ac.in](http://www.admissions.keralauniversity.ac.in)

- Candidates can register on University of Kerala's **Official Website** for the course they are willing to pursue.
- All candidates who wish to apply for UG/PG Programme (irrespective of Category) must compulsorily register online, **including Community Quota and Management Quota.**
- After registering, save your application number and password.
- The candidates must login and fill in the candidate profile registration.

- Next step for completing the registration is filling the academic profile registration form.
  - Registration Fee Payment : Candidates should pay the **registration fee by using the online payment facility after clicking on “Pay Online” button**. Candidates shall not remit the fee in any other form like Demand Draft, Cheque, Chalan etc. After completing the payment, the candidate should continue the registration process. The online payment receipt should be kept safely as the same is to be submitted to the college at the time of admission. The Registration fee once remitted will not be refunded under any circumstances.
- Candidates must then upload their photograph and signature. Select the course and verify your application carefully.
  - Print out the application form which should be produced at the time of admission. The hard copy should not be sent to the University.

**The following category are considered for reservation for seat.**

- Reservation for nominees: Candidates from Lakshadweep, Wards of Kashmiri Migrants, Candidates from Jammu and Kashmir, Inmates of Government Children Home, Tamil Linguistic Minority, widows/wards of Armed Personnel killed/disabled in action during peace time.
- Reservation for people with disabilities.
- Special Reservation for Sports candidates based on their proficiency in Sports.
- Certificates in the prescribed format must be produced by students under the reserved category in order to avail the benefits of reservation this must be done during the online registration.
- All original documents must be produced at the time of admission in order to verify the claims made in the online application form.

- The merit of a student, i.e. the marks scored in the qualifying examination in programs will be counted for the admission to various courses.
- Having an NCC/NSS certificate in a course helps the student to secure bonus marks.

### **ALLOTMENT OF SEATS**

Scheduled Caste/ Scheduled Tribe	20%
Merit based	50%
Community to which the College belongs	10%
Management quota	20%

### **UG Community Quota Admission**

10% of the seats will be reserved for the community to which the College belongs. These seats will be filled upon the basis of merits from among the candidates of the Hindu religion. Registration for Community Quota admission will be through online mode through the web portal [www.admissions.keralauniversity.ac.in](http://www.admissions.keralauniversity.ac.in).

- Candidate need not submit the application in Colleges for getting admission in Community Quota.
- Registration exclusively for community quota will not be permitted. The candidates must use the application number of their original registration and submit online application for Community Quota separately.
- Candidates who are eligible to apply for community quota in Aided colleges shall submit separate options for community quota after completing the online registration process.
- They shall use the “Community Quota” link provided in their profile for submitting the options. It may be noted that only those colleges,

based on the community of the candidates, will be displayed for submitting options.

- The candidates can give a maximum of 20 options. There is no preference in options. The options given by the candidates during online registration for merit seats will not be considered for community quota admission under any circumstances.
- Candidates can add or delete options till the closure of online registration.
- From the applications submitted, the University will prepare rank list of eligible candidates in order of merit and the same will be published in the website.

### **UG Management Quota Admission**

20% of the seats for admission will be reserved as management quota. Application for admission must be made in the prescribed form which can be downloaded from the college website [www.ksmdbc.ac.in](http://www.ksmdbc.ac.in) and filled in forms need to be submitted to the college office by Paying Rs: 50/- as application fee.

- All candidates who wish to apply for UG Programme under Management Quota should compulsorily register online in the university web portal [www.admissions.keralauniversity.ac.in](http://www.admissions.keralauniversity.ac.in).
- There is no centralized allotment for Management Quota.
- Candidates should contact the colleges he/she intends to take admission and submit the printout of the online registration application form to the colleges concerned.
- After closure of registration for the centralized allotment process, registration exclusively for management quota seats will be opened.
- The candidates seeking admission under Management Quota alone can apply till the closure of admission.

- It may be noted that this Management Quota registration can be used for admission to Management Quota seats only.
- If a candidate has already registered for centralized allotment process, it is sufficient for admission under management quota also. There is no need of separate registration under management quota.

### **UG Sports Quota**

The registration for Sports Quota Admission will be effected in online mode. Candidates who seek admission under sports quota should apply online in the university web portal [www.admissions.keralauniversity.ac.in](http://www.admissions.keralauniversity.ac.in) within the prescribed time by uploading the scanned copy of sports achievement certificates. The candidates who upload the sports achievement certificates within prescribed time should submit a proforma provided in the admission portal of the University and they are directed to report to the colleges of their own choice.

**The following events shall be given priority in admission to sports quota in this College.**

- **CRICKET**
- **FOOTBALL**
- **ATHLETICS**
- **JUDO**
- **HANDBALL**
- **BALL BADMINTON**
- **TAEKWONDO**

- The form shall contain minimum personal details, along with the time of submitting the application.
- The form shall also have a counterfoil to be returned to the candidate, affixing the College seal clearly specifying the time of submitting application.

- This counterfoil may be used by the candidate as a proof for resolution of any malpractice at a later stage.
- The verification of the sports achievement certificates of these reported candidates only will be conducted by the University.
- On the basis of verification, the ranklist will be published in the admission website.
- For more details please visit UG Prospectus 2020 page Number 7-10.

### **Selection Process**

Admission to the course will be based on the following criteria.

- Marks secured in the qualifying examination
- Marks secured in the core subject.

### **GENERAL CONDITIONS**

#### **Under graduate Courses**

<b>Si No</b>	<b>Programme</b>	<b>Eligibility</b>	<b>Index Mark</b>
1	B A English	10+2 or equivalent from a recognized Board as accepted by the University	Marks in the qualifying examination (1200) with double the percentage of marks for General English
2	B.A Malayalam	10+2 or equivalent from a recognized Board as accepted by the University	Total marks in the qualifying examination marks secured in the optional language under Part III and 50% weightage of marks scored in Second Language under Part II
3	B.A Sanskrit	10+2 or equivalent from a recognized Board as accepted by the University	Total marks in the qualifying examination marks secured in the optional language under Part III and 50% weightage of marks scored in Second Language under Part II
4	B.A Hindi	10+2 or equivalent from a recognized Board as accepted by the University	Total marks in the qualifying examination marks secured in the optional language under Part III and 50% weightage of marks scored in Second Language under Part II
5	B.A History	10+2 or equivalent from a recognized Board as accepted by the University	Marks in the qualifying examination and marks in History and a weightage of 25 marks for each history paper

6	B.A Economics	10+2 or equivalent from a recognized Board as accepted by the University	Marks in the qualifying examination and marks in Economics
7	B.A Political science	10+2 or equivalent from a recognized Board as accepted by the University	Marks in the qualifying examination and marks in Political Science
8	B.Sc Physics	10+2 in Science stream with Physics as one of the subjects	Marks in the qualifying examination and marks in Physics
9	B. Sc Mathematics	10+2 in Science stream with Mathematics as one of the subjects	Marks in the qualifying examination and marks in Mathematics
10	B.Sc Chemistry	10+2 in Science stream with Chemistry as one of the subjects	Marks in the qualifying examination and marks in Chemistry
11	B.Sc Polymer Chemistry	10+2 with Chemistry as one of the subjects	Marks in the qualifying examination and marks in Chemistry
12	B.Sc Statistics	10+2 in with Mathematics as one of the subjects and one subject among Physics, Computer Science or Statistics	Marks in the qualifying examination, marks scored in Mathematics and 15% of marks in Statistics will add weightage for those who have studied Statistics
13	B.Sc Zoology	0+2 in Science stream with Biology as one of the subjects	Qualifying examination marks and marks in Biology
14	B. Sc Botany	0+2 in Science stream with Biology as one of the subjects	Qualifying examination marks and marks in Biology
15	B.Com Co-operation	10+2 or equivalent from a recognized Board as accepted by the University. Students from Non-Commerce group should have at least 45% aggregate marks	Total Marks in the qualifying examination, marks in Accountancy and 15% weightage of marks scored for Business Studies

## **ONLINE CENTRALIZED ALLOTMENT PROCESS**

### **1. Trial Allotment**

- University of Kerala will publish UG trial allotment result through the web portal [www.admissions.keralauniversity.ac.in](http://www.admissions.keralauniversity.ac.in).

- To check the status of their application candidates must check the website, click “UG” and login using their application Number and Password.
- Trial allotment will be conducted to provide an idea about the chance of getting allotted to a Programme and college, based on the registered options and the rank of the candidate. Trial allotment does not guarantee the candidate a seat in a college or a Programme. After the UG Trial allotment result, candidate can rearrange their options through admission portal to get a better chance for getting included in the UG first allotment.

## 2. First allotment

After the trail allotment and the period of revision options, the first allotment will be published in the web site [www.admissions.keralauniversity.ac.in](http://www.admissions.keralauniversity.ac.in).

- Those who secured better rank will be given the first preference and so on. Interested students must register before the last date notified by the university after which no choice filling shall be entertained. If students are not satisfied with the given seat they can leave their seat.
- On securing allotment, the candidates have to remit the **University admission fee through online mode** (e-payment) only in the Allotment page of valid applicant’s homepage in the website (<http://admissions.keralauniversity.ac.in>).
- Candidates SHALL NOT remit the fee in any other form like Demand Draft, Cheque, Chalan etc.
- A printout of the payment receipt should be taken and the same should be kept safely and to be submitted to the Principal at the time of admission.
- The candidate without the payment receipt will not be allowed to join the college. The candidates should keep the payment receipt after

verification in the college. It will be required for further allotments, if any.

- Candidates who remit the fee after first allotment within the prescribed time will have the **facility to cancel/activate** their higher options before the second allotment during a specified period which will be duly notified.
- If the candidate is satisfied with the given seat, then the candidate has to download the allotment memo which has to be produced before the respective college in order to begin the admission formalities.
- If the seats are vacant after the first allotment then second, third, fourth rounds will be conducted. Important dates will be announced through the website [www.admissions.keralauniversity.ac.in](http://www.admissions.keralauniversity.ac.in)
- Candidates should check university websites for dates of all allotment.
- Allotted candidates have to report before the Principal/Head of the College/Institution concerned on the dates notified for admission, with the documents mentioned.
- Apart from the fee already remitted to the University the fee applicable to the programme / institution has to be remitted to the college at the time of admission.

### **DOCUMENTS TO BE SUBMITTED AT THE TIME OF ADMISSION**

All candidates who take admission in a college shall submit the following documents before the Principal/Head of the College/Institution concerned. No additional time will be granted to the candidates for submitting the documents at the time of admission.

- a. Print out of completed online application.
- b. The original fee receipt / transaction slip towards Registration fee.
- c. The original fee receipt / transaction slip towards University Admission Fee.

d. Allotment Memo (Latest) in case of candidates who get admission through centralized allotment/spot allotment           OR

Letter duly signed by the Registrar in case of candidates who get admission through special order.

e. Original mark list/certificate of the qualifying examination.

f. Certificate to prove date of birth.

g. TC from the Institution last attended.

h. Course & Conduct Certificate.

i. Migration Certificate from the Board/University last studied.

j. Course Cancellation memo from the University last attended (if applicable)

k. Certificates from the village officer namely “The applicant belonging to Anthyodaya Anna Yojana (AAY) and Priority House Hold (PHH) category” or “The income or assets certificate for Economically Weaker Sections (EWSs) in General Category” for candidates under EWS category.

l. Caste/Community Certificate for candidates under Scheduled Castes/ Scheduled Tribes quota.

m. Non Creamy Layer Certificate in the case of SEBC candidates.

n. Non Creamy Layer Certificate in the case of OEC candidates claiming vacant SC/ST seats.

o. Non Creamy Layer Certificate/Community Certificate in the case of OEC candidates claiming fee concession.

p. Community Certificate and Income Certificate in the case of candidates eligible for OEC educational assistance.

q. Original certificates to prove the claim for grace marks/weightage if any.

r. Eligibility Certificate from the University of Kerala in case of candidates who have passed qualifying examination other than HSE/ VHSE conducted by Government of Kerala or the examination conducted by CBSE (AISSCE) and ISCE.

s. Undertaking from the students as per the provisions of anti-ragging verdict by the Hon<sup>ble</sup> Supreme Court of India.

t. Any other relevant certificate for any claim made in the application.

### **SPECIAL INSTRUCTIONS**

1. Failure to report for Admission: Candidates who do not take admission on the prescribed date will lose their allotment. They will not be considered for any further regular allotments under any circumstance.

2. Candidates have the freedom to change their password; however, they should take note of the password and application number carefully for future login.

3. Applications of candidates who do not register their personal and academic data online and who do not give their options online within the time schedule will not be considered for allotment. No opportunity will be given to incorporate any details after the last date of submission of application. Late or defective application will not be considered under any circumstances.

4. Any kind of false information will lead to cancellation of admission.

5. Any Boards, where the grades are awarded instead of marks, the candidates should enter the corresponding marks, while entering the academic data.

6. No rounding of marks / percentage to the nearest whole number will be permitted.

7. The University will not entertain any request for change of the dates of Online Centralized Allotment.

8. Any other item not specifically covered in this prospectus will be decided by the University and that decision shall be final.

9. Preventive measure against ragging: If an applicant for admission is found to have indulged in ragging in the past or if it is noticed later that he/she had

indulged in ragging, either he/she will not be admitted or shall be expelled from the educational institution.

**\*Points to remember**

- Candidates who have secured a seat in the Allotment need to pay the **allotment fee online to confirm their seat.**
- Candidates must note that the allotment fee has to be submitted and a print out of the fee receipt has to be taken before the specified date. Those candidates who **do not pay the allotment fee will not be considered** for the next round of seat allotment.
- If the candidates are satisfied with the seats allotted, candidates need to pay the allotment fee and **cancel the higher options** marked by them before the specified date.
- Those candidates who do not cancel the higher options in the allotment will be considered for the next allotment round and in case they will be allotted a seat in the next allotment, it is **mandatory for them to accept the seat** allotted to them in this allotment.
- Candidates who do not take admission on the prescribed date and time in the allotted College will lose their admission and they will not be considered for further allotments.
- The candidates seeking admission must produce their Original Marklist, Qualifying Certificate, TC, and Conduct Certificate from the School / College last attended.
- Candidates seeking admission will be required to appear along with their parents at the time of admission in the college allotted to them on the notified dates.
- Students belonging to SC/ST should produce the community certificate at the time of admission.

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